

GRADUATE CERTIFICATE IN NONPROFIT ADMINISTRATION

The Graduate Certificate in Nonprofit Administration increases the knowledge and skills of human service professionals to provide strengths-based nonprofit program development, financial planning and management, and volunteer recruitment and retention.

[Students interested in graduate work should refer to the Graduate and Professional Bulletin.](#)

Learning Objectives

Students will:

1. Apply development strategies for a nonprofit agency including: strategic plan, nonprofit budget, fund development plan, analysis of grant funding sources, and development of agency goals.
2. Apply knowledge of components of program development through creation of a program development proposal, including an executive summary, budget, and evaluation plan.
3. Distinguish and apply human service values, ethics, theories, and skills to nonprofit management and volunteer programming and management.
4. Apply theoretical models of volunteerism and volunteer management to organizational contexts and direct practice.
5. Design a volunteer recruitment, training, and evaluation plan.
6. Illustrate knowledge in strategic program planning and management, community organizing, staffing and boards, evaluation and implementation strategy in varied organization structures and cultures.

[Learn more about the](#) Graduate Certificate in Nonprofit Administration [on the CSU Online website.](#)